

Job Description

Job Title	Geography Subject Leader (Primary)		
School	Seven Kings School	Salary Range	TLR2a

Purpose of Job

- To provide the highest quality professional leadership and management of primary Geography at Seven Kings School, promoting a secure foundation from which to achieve high standards of learning and achievement
- To be an exemplary practitioner in the teaching of Geography and to use these skills to support others in becoming 'experts'
- To be a proactive Middle Leader working as part of a wider team, including a Curriculum Team, to achieve a consistently high quality of provision across the primary years

Duties and Responsibilities

Strategic Direction

- Contribute to the development of the vision for the school and the strategic improvement plan of Seven Kings School
- Develop and implement policies and practices for Geography that reflect our commitment to high achievement, effective teaching and learning
- Analyse and interpret relevant national, local and school data, as well as research and inspection evidence, to inform policies, practices, expectations, targets and teaching methods
- Make an effective contribution, as a Middle Leader and member of a Curriculum Team, to the organisation and management of the school
- Demonstrate and articulate high expectations for the whole all-through school community
- Ensure curriculum coverage, continuity and progression in Geography for all pupils
- Establish and implement clear policies and practices for assessing, recording and reporting on pupil achievement, and for using this information to recognise achievement, set targets, and secure good progress
- Monitor, evaluate and review classroom practice and pupil progress in Geography and use this analysis to identify effective practice and areas for improvement and act to improve further the quality of teaching
- Develop and maintain effective strategies and procedures for staff induction, professional development and performance review
- Regularly review own practice, setting personal targets, and taking responsibility for own personal development
- Demonstrate excellent interpersonal and communication skills with all in our community and beyond

Teaching and Learning

- Maintain and develop effective learning communities with the Seven Kings Learning Partnership and other Geography leader hubs
- With the involvement of relevant staff, establish medium- and long-term plans for the development and resourcing of the Geography; provide guidance on the choice of appropriate teaching and learning methods to meet the needs of all pupils in line with our scheme of work (alongside SLT)
- Ensure teachers are clear about the teaching objectives in Geography lessons and understand the sequence of teaching and learning
- Interpret and analyse school Geography data to support effective intervention and support, where necessary, and to identify areas of the curriculum that need reviewing

- Develop effective links with the local community, including business and industry, and identify wider opportunities through trips and visitors in order to enrich the curriculum, enhance teaching and to develop pupils' wider understanding

Leading and Managing Staff

- Establish clear expectations and constructive working relationships among all-through staff involved with Geography, including all-through collaboration and mutual support.
- Appraise staff as required by the school policy and use the process to develop the personal and professional effectiveness of the appraisee(s)
- Enable teachers, including ECTS, to achieve expertise in Geography teaching by leading professional development through training, INSET, modelling, and co-ordinating the provision of high-quality professional development by methods such as coaching, drawing on other sources of expertise as necessary.
- Ensure the Senior Leadership Team and governors are well informed about Geography policies, plans and priorities, the success in meeting the objectives and targets and professional development plans
- Support the Seven Kings Learning Partnership and nurture future leaders
- Manage own workload and that of others to allow an appropriate work/life balance

Efficient and Effective Use of Resources

- Establish staff and resource needs and advise the Senior Leadership Team of likely priorities for expenditure and allocate available resources with maximum efficiency to teach Geography effectively and to achieve value for money
- Ensure learning resources, including ICT, are effectively and efficiently organised and managed
- Maintain existing resources and explore opportunities to develop or incorporate new resources from a wide range of sources inside and outside the school
- Use display effectively to create a stimulating promotion of progress and attainment in Geography.